

Education Department Opportunities

The following is a list of volunteer, part-time and full-time temporary positions available in the Education Department of Laumeier Sculpture Park through August, 2012. Applications will be accepted for paid positions through mid January or until positions are filled. **Interested individuals should send a cover letter indicating position(s) of interest, a resume, three references and a letter of recommendation to:**

kmullen@laumeier.org

OR

**EDUCATION PERSONNEL
LAUMEIER SCULPTURE PARK
12580 ROTT ROAD
ST. LOUIS, MO 63127**

OPEN POSITIONS	# OF POSITIONS	DATES & RANGES	QUALIFICATIONS AND RESPONSIBILITIES
MUSEUM VOLUNTEER DOCENT	6 POSITIONS	24 hours of training beginning February 6 VOLUNTEER	ALL TRAINING PROVIDED. PROVIDE TOUR OF SCULPTURES IN THE PARK FOR INDIVIDUALS, SCHOOL AND COMMUNITY GROUPS. PROVIDE A MINIMUM OF 12 TOURS PER YEAR, ATTEND MONTHLY MEETINGS.
RECREATION PROGRAM VOLUNTEER	VARIES	March - August VOLUNTEER	HOURS AND DAYS VARY DEPENDING ON PROGRAM
ART FAIR VOLUNTEER CREATION LOCATION	20 POSITIONS (Mother's Day Weekend)	May 12, 13 VOLUNTEER	ASSIST VISITORS WITH ART PROJECTS AND SUPPLIES. EXPERIENCE WITH CHILDREN PREFERRED.
EDUCATION PROGRAM ASSISTANT	1 POSITION Part-Time to Full Time	January-March part-time April-August full-time \$10 / hour	PROVIDE EDUCATIONAL INFORMATION TO THE PUBLIC AND VARIOUS ADMINISTRATIVE DETAILS NECESSARY TO THE OVERALL OPERATION OF THE EDUCATION DEPARTMENT. PROCESS PROGRAM REGISTRATIONS; MAINTAIN ACCESS DATABASE; TRAIN AND OVERSEE EDUCATION VOLUNTEERS; COLLECT AND COMPILE PROGRAM EVALUATIONS;
ART FAIR TEACHERS	8 POSITIONS Minimum of 6 hr shift (Mother's Day Weekend)	May 12, 13 Some prep work available \$8 - \$10 / hour	EXPERIENCE WITH CHILDREN AND ART MATERIALS. SUPERVISORY OR TEACHING EXPERIENCE REQUIRED. WILL WORK WITH VOLUNTEERS.
ART CAMP DIRECTOR CAMPERS AGE 4-15	1 POSITION Full-Time	February - May 70-80 hours pre-camp June 4 - Aug 3 Camp hours \$11 - \$12 / hour	SUPERVISES CAMP COUNSELORS, ASSISTANT COUNSELORS AND VOLUNTEERS; DEVELOPS CURRICULUM IN CONJUNCTION WITH CURATOR OF EDUCATION. COORDINATES DAILY CAMP OPERATIONS INCLUDING ART PROJECTS, RECREATION ACTIVITIES, STAFF/VOLUNTEER ASSIGNMENTS. HANDLES ISSUES INVOLVING SAFETY, DISCIPLINE AND PATRONS, AS WELL AS TRAINING, STAFF MEETINGS, AND OTHER ADMINISTRATIVE DUTIES. ATTEND 2 PRE-SEASON MEETINGS AND 1 WEEK ORIENTATION.
ART CAMP COUNSELOR CAMPERS AGE 6-15	5 POSITIONS Full-Time	February - April 50 hours pre-camp June 4 - August 3 Camp hours \$10 / hour	PLAN, ORGANIZE, CONDUCT AND SUPERVISE ART CAMP ACTIVITIES FOR CHILDREN AGES 4-15. CREATE AGE APPROPRIATE LESSON PLANS. SUPERVISE CAMPERS. PROVIDE A FUN AND SAFE ENVIRONMENT. ENFORCE CAMP AND PARK REGULATIONS. ATTEND 2 PRE-SEASON MEETINGS AND 1 WEEK ORIENTATION.
ART CAMP COUNSELOR CAMPERS AGE 4-6	2 POSITIONS Part-Time	February - April 38 hours pre-camp June 4-July 27 Camp hours \$10 / hour	
ART CAMP ASSISTANT COUNSELOR	5 POSITIONS Approx. 35 hours per week	February - April 20 hours pre-camp June 4 - August 3 Camp hours \$7.25 - \$8 / hour	ASSIST CAMP DIRECTORS AND COUNSELORS WITH PLANNING, ORGANIZATION AND IMPLEMENTATION OF ART CAMP ACTIVITIES. AGES 16+ MAY APPLY. ATTEND 2 PRE-SEASON MEETINGS AND 1 WEEK ORIENTATION.

*Dates and hours are subject to change until contract is signed.